WORKFORCE RESET

A Playbook for Workforce and Employer Resilience

DEVELOPING A STRATEGY FOR RE-OPENING YOUR WORKPLACE CHECKLIST

- [ ] Determine mission critical roles and back up plans for how work might be changed.
- [ ] Focus on people, productivity and how you and they work (and where they work).
- [ ] Determine who needs to return onsite and when.
- [ ] Consider implementing technology to track critical events that can impact transition plans.
- [ ] Estimate current/future workforce impacts by sector, occupation, region and de-mographics.
- [ ] Estimate future changes in labour demand and supply and imbalances (e.g. surpluses, shortages, skill and regional mismatches, etc.) – if under-staffed, how will new workers be recruited/what skills do they need. If over staffed, how will this be addressed while maintaining business model?
- [ ] Map skills by sector as a tool for redeployment and return to work.
- [ ] Understand the unique needs of various labour pools and their demographics (e.g. older workers, youth, foreign workers, etc.) – include assessment of risk (work-force/financial/health and security.

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