



SURREY BOARD OF TRADE

inclusive | innovative | independent

## CONFERENCE ROOM PACKAGE



#101, 14439 104 Avenue, Surrey

# Information and Pricing

Book your meeting today in the Surrey Board of Trade Conference Room. As part of your membership, you have access to this professional, well-equipped and affordable space. With rates starting at \$200.00 plus tax, we can provide you with refreshments and the equipment needed to conduct a successful meeting.

## What's included?

Seating: 30 people

Equipment: 2 Large TV Screens that casts everything from the desktop using Wi-Fi.

Complimentary Wi-Fi

Kitchen Access included

Water and Coffee included

Free Parking

Professional Greeter for your guests

Conference Phone

Flip Chart/Pens

TV Monitor

## Rates

Per Hour	Half Day (9 am - 12 pm) or (1 pm - 4 pm)	Full Day (9 am - 4 pm)
\$100 plus GST	\$300 plus GST	\$600 plus GST

If three consecutive rentals are booked within 6 months, you will receive a 10% discount off the total rental charges. If four or more rentals are booked within 6 months, you will receive a 15% discount.

## Cancellation Policy

Reservation of the Conference Room must be paid in full one-week prior to the reserved day. If we receive cancellation prior to one-week, there will be a \$50.00 re-booking/cancellation charge. Cancellations for conference room bookings will not be refunded. A booking is considered a commitment to pay.

Some exclusions apply.

Please fill out the following conference room agreement for rental confirmation. If you have any questions, please contact 604-581-7130.

